

TRAIL MAINTENANCE GRANT APPLICATION CHECKLIST

The following items **MUST** have been accomplished or must accompany this application when submitted to the ATV Program for consideration:

_____The Club was registered with the Bureau of Parks Lands ATV Program prior to June 1 of this year.

_____ The Officer update form is included or has been filled out and returned to the Bureau of Parks & Lands ATV Program.

_____ The Club is a non-profit corporation in good standing with the Secretary of State, Bureau of Corporations, Elections and Commissions.

_____ The application has been properly filled out including all required **ORIGINAL SIGNATURES**.

_____A MAP of the trails covered by this grant has to be included with this application. Parking areas, clubhouses and other support facilities information must be noted on this map.

_____This checklist and the entire Grant-in-Aid Application is being submitted to the Bureau.

_____The application is being submitted prior to the July 1 deadline. (**Earlier is better!**)

If you have any questions contact the ATV Program at **1-888-386-3288** prior to submitting the application.

Mail applications to the Department of Conservation
ATV Program
22 State House Station
Augusta, Maine 04333.

NOTE: WE RECOMMEND YOU USE CERTIFIED MAIL

If your club wishes to send the application by certified mail, we will consider this as a justified cost, which will be eligible for reimbursement. Retain your receipts and file them with your maintenance expenses.